

STATE OF MONTANA

APPOINTMENT of COMMERCIAL REGISTERED AGENT



Prepare, sign, submit with an original signature and filing fee
This is the minimum information required

(This space for use by the Secretary of State only)

MAIL: **LINDA McCULLOCH**
Secretary of State
P.O. Box 202801
Helena, MT 59620-2801

PHONE: (406) 444-3665
FAX: (406) 444-3976
WEB SITE: sos.mt.gov

Filing Fee: \$150

- ☐ 24 Hour Priority Filing Add \$ 20.00
☐ 1 Hour Expedite Filing Add \$100.00

An individual or a domestic or foreign entity may become a commercial registered agent by filing this form with the Montana Secretary of State in accordance with [35-7-106, MCA](#).

1. The exact name of the Commercial Registered Agent:

(The above named entity/individual is in the business of serving as a commercial registered agent in the state of Montana.)

2. If the name reflected in Item 1 is a business entity provide the state of jurisdiction and type of entity:

State of Jurisdiction: _____ **Type of Entity:** _____
(i.e., corporation, limited liability company, limited partnership)

3. The street and mailing address of the commercial registered office (must be in Montana):

4. The undersigned further states that the address appearing above reflects a place of business of the person in the state of Montana to which service of process and other notice and documents being served on or sent to entities represented by it may be delivered.

5. By my signature, I, as a commercial registered agent, do state that I signed this statement and that the statements contained therein are true.

Signature of Commercial Registered Agent or Representative

Dated (Include the Mo/Day/Yr)

Printed Name and Title of above Authorized Person

GENERAL INSTRUCTIONS

Please type or print clearly when filling out this form.

ALL INFORMATION PUBLIC

All information provided, including names and addresses of officers and directors, will be made available on the Secretary of State's web site or upon request.

LEGAL AND ACCOUNTING IMPLICATIONS

There are important legal and accounting implications with respect to this corporation action. Suitable legal and accounting advice should be secured before submission. The Secretary of State's office suggests that such advice be sought prior to filling out forms to be sure that you understand the terms and procedures.

FORM PROCESSING TIME

Please be advised that the Business Services Bureau of the Montana Secretary of State will process your business documents within 10 working days of initial receipt.

- During this period if it is determined that your document does not meet statutory requirements, a letter outlining the deficiencies will be returned to the original submitter.
- If the document is complete and correct, the document will be filed and an acknowledgment copy showing completion returned to the original submitter.

PRIORITY FILING

- You may request 24 hour priority filing of your document by simply marking the "24 hour priority filing" box and include an additional \$20.00 with your filing fee.
- You may request 1 hour expedite filing of your document by marking the "1 hour priority filing" box and including an additional \$100.00 with your filing fee.

SUBMISSION

Make checks payable to the Secretary of State. Upon completion, mail with ORIGINAL SIGNATURE to:

Secretary of State
PO Box 202801
Helena, MT 59620-2801

CONTACT US

If you have any questions regarding this form, please contact the Secretary of State Business Services at (406) 444-3665.